

HungKuang University Counseling Center

Statement of Consent to Individual Counseling

If you are a student or faculty member requesting individual counseling from the Counseling Center, please read the following terms carefully. If you agree with the terms of service, please proceed to fill out the application form; if you disagree or have questions, please feel free to discuss your concerns with a counselor.

1. The Counseling Center does not charge for counseling services provided to HKU students or faculty members.
2. Counseling sessions are conducted once a week for the duration of one class period, totaling 6–8 times a semester. Sessions may be increased or decreased under special circumstances following a review.
3. The applicant may request a specific counselor during the preliminary consultation, but the assigned counselor will be determined following an evaluation by the preliminary consultant.
4. If counseling is canceled after the initial consultation and before the first counseling session, any future requests for counseling must be arranged anew.
5. If you are unable to attend a scheduled session for any reason after you have started counseling, please notify the center with a phone call or visit.

Counseling Center phone number: (04)2631-8652, EXT: _____

Center hotline: (04)2652-4840

6. To protect the rights of others seeking counseling, in the event of three absences, your right to your original time slot and counselor will be suspended. If you wish to resume counseling, you must discuss with your original counselor whether to reopen or close your case. After the closure of your case is confirmed, a new preliminary consultation will be required to establish new counseling arrangements for you.
7. After you have started counseling, you may change counselors no more than once each semester. If you wish to change counselors or to terminate your sessions, you must discuss this with your original counselor to close your case.
8. The Counseling Center is obligated to keep anything you say during counseling confidential and may only disclose information to necessary parties with your approval; however, the following circumstances are exempt from this restriction:

HungKuang University Counseling Center

Statement of Consent to Individual Counseling

- (1) When you are at risk of endangering the life, liberty, or property of yourself or others.
- (2) When your behavior poses legal liability (under laws such as the Protection of Children and Youths Welfare and Rights Act, the Genetic Health Act, and the Gender Equity Education Act).
- (3) When the counselor has a legal duty to report the matter (e.g., sexual assault or domestic abuse).
- (4) If you exhibit the aforementioned behaviors, the counselor may notify the relevant person or persons (a parent, advisor, department supervisor, or medical institution) to address the situation. If the behavior involves a legal obligation to report within 24 hours, the Counseling Center will report the matter in accordance with the law.
- (5) If you were referred to the Counseling Center, information about your attendance and a summary of the closure of your case will be provided to the referrer; however, what was discussed during counseling will not be disclosed without your permission.

HungKuang University Counseling Center

Statement of Consent to Individual Counseling

9. In accordance with the Student Guidance and Counseling Act and the Regulations Governing Student Transition Counseling and Linkage Services, transition counseling and linkage services will be provided in the following circumstances:
- (1) Before you enter the next stage of your studies, you or your legal representative may choose whether to voluntarily share information about your individual counseling needs with your next school.
 - (2) At the conclusion of your counseling, we will discuss with you what information can be shared to assist with your transition when leaving HKU or entering your next school.
 - (3) If you do not agree to terminate counseling or if your counseling is not formally concluded, to continue receiving counseling and guidance services, the counselor may suggest transition counseling on the basis of the circumstances of your counseling; in this case, only your basic information and counseling needs will be shared, and what was discussed during counseling will not be disclosed.
 - (4) After you have started your next stage of studies, you or your legal representative may request the provision of your information in accordance with transition counseling and linkage service protocols; the information provided by HKU will include the dates of your counseling sessions, the number of sessions, the topics discussed, and a summary of the conclusion.
 - (5) If your next school requests information from HKU in accordance with transition counseling and linkage service protocols and this request is necessary to safeguard public interests or your health and safety, HKU may disclose, as appropriate, the dates of your counseling sessions, the number of sessions, the topics discussed, and a summary of the conclusion.
10. The Counseling Center is a training center for counseling internships. If you are assigned an intern counselor, your counseling sessions may be recorded and discussed with their supervisor. However, your consent will be solicited beforehand, and you have the right to refuse.

HungKuang University Counseling Center

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11. Please refer to the appended HungKuang University Privacy Policy for more information about the university's practices regarding the protection and management of personal data and privacy rights.

Client signature: _____ Date: _____

Preliminary consultant: _____ Counselor: _____