

HungKuang University Counseling Center

Parental (Guardian, Primary Caregiver) Consent to Online Counseling

To safeguard the rights and interests of your child (hereinafter referred to as “the client”) during psychological counseling, please read the following terms of service carefully before the client receives online counseling services from the Counseling Center. This will increase your understanding of the Counseling Center’s online counseling services. Signing this form indicates that you consent to the following terms. If you do not agree with the terms or have any questions, please call the center to discuss your concerns with the client’s counselor.

Department counselor: _____, Telephone: (04)26318652 ext. _____

1. Online counseling services

The Counseling Center will arrange for a counselor with professional qualifications to conduct counseling services over the telephone or through telecommunications software. The objective is to assist the client in improving their adaptability, emotional regulation, and interpersonal relationships by providing the client with a space for self-exploration and helping them to identify more effective coping strategies for the difficulties they encounter in life.

The client has the right to determine the order of problems to be addressed, the method used to address each problem, and the depth of conversations. Sincere engagement, an open attitude, and a willingness to change and grow will be key factors influencing the client’s progress in counseling.

2. Online counseling services shall be conducted as follows:

- (1) Counseling times: Each counseling session lasts for one class period, and the subsequent session will be scheduled at the end of each session.
- (2) Changes or termination: If you wish to change your session time or terminate counseling, you must discuss it with your counselor during the preceding session.
- (3) Cancelations or rescheduling: Please call the Counseling Center to cancel or reschedule your appointment no later than one hour before the scheduled time.
- (4) Tardiness, absences, and no-shows: If you will be late because of unavoidable circumstances or cannot attend an online counseling session because of connectivity issues, please notify the Counseling Center by telephone. If you do not notify the Counseling Center in advance and have not joined the session after 15 minutes, the

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session will be terminated and logged as a no-show. In the event of three cancellations or two no-shows, the Counseling Center shall terminate your right to online counseling services.

- (5) Counseling setting: The counselor shall provide online counseling services inside a consulting room at the Counseling Center to ensure the confidentiality of the content discussed during counseling. You are recommended to receive online counseling services in a private space where you will not be interrupted. To safeguard the privacy of both parties, screenshots, audio recordings, video recordings, and livestreams of conversations are not permitted, and you also may not invite another person to listen in on the conversation. In the event of such behavior and if you refuse to comply, the Counseling Center shall handle the matter in accordance with the law.

3. Confidentiality and exceptions

To maintain a secure and trusting relationship between the counselor and client, information about the client and information divulged by the client during online counseling shall be kept confidential; pertinent information will only be disclosed to necessary parties with the client's permission unless any of the following extenuating circumstances apply:

- (1) There is a clear and present danger to the life, liberty, or property of the client, or that of others, necessitating emergency crisis management.
- (2) The content of the client's conversations with the counselor involves legal liability (under laws such as the Sexual Assault Crime Prevention Act, the Domestic Violence Prevention Act, Protection of Children and Youths Welfare and Rights Act, the Genetic Health Act, and the Gender Equity Education Act), and the counselor has a legal duty to report the matter.
- (3) If the information divulged by the client matches any of the preceding two circumstances, the counselor may notify the relevant person or persons (e.g., a parent, advisor, department supervisor, or medical institution) to address the situation.
- (4) If the client was referred to the Counseling Center, requires transition counseling or linkage services, or was evaluated as needing systemic collaborative counseling, the counselor will discuss with the client what personal information needs to be disclosed and to whom.

4. Assistance from parents

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To develop a deeper understanding about the client and provide more effective assistance, the counselor will contact you or invite you to the school for a meeting when necessary.

5. Other matters

Any matters not addressed in these terms shall be handled in accordance with regulations such as the Student Guidance and Counseling Act, the Enforcement Rules of the Student Guidance and Counseling Act, and the Psychologists Act.

After you have read the provided terms, please sign below to indicate that you clearly understand and agree to the terms.

I agree that the HungKuang University Counseling Center may provide online counseling services to my child _____.

Parent's signature: _____ Relationship to client:

Parent's telephone: _____ Date: _____ / _____ / _____
Y Y Y Y M M D D

Counselor's signature: _____

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